REGULAR MEETING MINUTES
Village of Put-in-Bay Council
Thursday, June 11th, 2026
9:00 AM Village Town Hall

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Mayor Berry called the meeting to order at 9:00 am.
Roll: Stephens; present, Koehler; present, Sulesky; present, Schafer; present, Hahn; present, Cerny; present.

ORDINANCES:

1531-26 **THIRD/TABLED**

AN ORDINANCE ADOPTING NEW SECTION 1044.21 "EXTENSION BY PRIVATE ENTITY TO INSIDE CUSTOMERS" OF PART TEN, TITLE FOUR OF THE CODIFIED ORDINANCES OF THE VILLAGE OF PUT-IN-BAY, AND DECLARING AN EMERGENCY.

1532-26 **THIRD/TABLED**

AN ORDINANCE AMENDING SECTION 1044.19 "SERVICE TO CUSTOMERS LOCATED OUTSIDE THE VILLAGE" OF PART TEN, TITLE FOUR OF THE CODIFIED ORDINANCES OF THE VILLAGE OF PUT-IN-BAY, AND DECLARING AN EMERGENCY.

1540-26 **SECOND**

AN ORDINANCE EXTENDING THE TEMPORARY MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS AND/OR GRANTING OF GOLF CART VEHICLE LICENSES AND DECLARING AN EMERGENCY

Cerny moved the second reading of the ordinance. Hahn second.
Roll: Stephens; yes, Koehler; yes, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes.
Third reading will take place in July.

1541-26 **INTRO/EMERG**

AN ORDINANCE ADOPTING A STATEMENT OF SERVICES FOR A PROPOSED ANNEXATION OF 12.1399 ACRES, MORE OR LESS, FROM PUT-IN-BAY TOWNSHIP, OTTAWA COUNTY TO THE VILLAGE OF PUT-IN-BAY, OHIO AND DECLARING AN EMERGENCY.

Legal gave explanation on the ordinance, and when approved will need to be certified and filed with the county. Cerny questioned "Section 1" language regarding water and sewer services. Lengthy discussion took place on the language of Section 1 and how it can be interpreted by the County. Laura Fogg provided legal/council with language she had drafted for Section 1; legal stated that her verbiage mandates that the Village provide services; which they cannot be bound to if there are no pre-existing lines. Discussion took place on defining services provided by the Village. Amended language for Section 1 was circulated by legal. All language concerns were addressed.

Cerny introduced the ordinance as an emergency as amended.
Sulesky moved to waive the three-reading rule. Hahn second.
Roll: Stephens; yes, Koehler; abstain, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes.

Hahn moved for the ordinance to go in effect immediately. Second by Sulesky.
Roll: Stephens; yes, Koehler; abstain, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes.

1542-26 **INTRO/EMERG**

AN ORDINANCE ACCEPTING THE ANNEXATION OF 12.1399 ACRES, MORE OR LESS, FROM PUT-IN-BAY TOWNSHIP, OTTAWA COUNTY TO THE VILLAGE OF PUT-IN-BAY, OHIO PURSUANT TO AN ANNEXATION PETITION FILED WITH AND GRANTED BY THE BOARD OF COUNTY COMMISSIONERS OF OTTAWA COUNTY, OHIO AS PROVIDED FOR IN OHIO REVISED CODE SECTION 709.023, AND DECLARING AN EMERGENCY.

Cerny moved to introduce the ordinance as an emergency.
Stephens moved to waive the three-reading rule. Second by Cerny.
Roll: Stephens; yes, Koehler; abstain, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes.

Cerny moved for the ordinance to go in effect immediately. Second by Hahn.
Roll: Stephens; yes, Koehler; abstain, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes.

1543-26 **INTRO/EMERG**

AN ORDINANCE AMENDING TITLE EIGHT, PARKING, CHAPTER 452, PARKING GENERALLY, SECTION 452.112, PARKING ON DELAWARE AVENUE; DESIGNATION OF LOADING ZONE, OF THE VILLAGE'S CODIFIED ORDINANCES TO ALLOW FOR THE LOADING AND UNLOADING OF PASSENGERS ON DELAWARE AVE BETWEEN CATAWBA AVENUE AND HARTFORD AVENUE DURING THE TIME PERIOD OF MIDNIGHT AND 4:00 A.M. AND DECLARING AN EMERGENCY

Cerny moved to introduce the ordinance as an emergency.
Hahn moved to waive the three-reading rule. Stephens second.
Roll: Stephens; yes, Koehler; yes, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes

Cerny moved for the ordinance to go in effect immediately. Second by Hahn.
Roll: Stephens; yes, Koehler; yes, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes

ACTION OF COUNCIL NEEDED:

Hahn approved the Minutes from June 4th, 2026 Regular Meeting. Second by Koehler.
Roll: Stephens; yes, Koehler; yes, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes

Sulesky moved to approve the OWDA Debt service payment $176,298.94. Second by Stephens.
Roll: Stephens; yes, Koehler; yes, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes

Sulesky moved to approve the OPWC Debt service payment $23,317.11. Second by Schafer.
Roll: Stephens; yes, Koehler; yes, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes

404 Bayview Amendment
Council will need to set a public hearing.
Date set for: **August 6th, 2026 at 8:30 am.** Legal will draft language for the notice. Proper notification will be done by the Fiscal Officer.

Stephens moved to approve the Software to access the OCSO CAD system. The $3500 is a one time fee for the license and the $875 maintenance would be an annually recurring fee. Second by Sulesky.
Roll: Stephens; yes, Koehler; yes, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes

Zoning Retainer Contract
Stephens questioned the Village Administrator if this is who the Village works with on all the projects. Mayor explained that Klienfelder has not been very timely in the past; new engineer has been assigned. Timing is of the essence.
Hahn approved the retainer contract. Second by Schafer.
Roll: Stephens; yes, Koehler; yes, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes

The combining the Village and Township golf cart numbers into a single number for the entire island.
Tabled until July meeting.

Cerny approved the Butterfly House J12 account adjustment $2,147.76. Second by Hahn.
Roll: Stephens; yes, Koehler; yes, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes

Village Administrator gave explanation regarding clerical error. Sulesky moved to approve the refund to North Coast Design hydrant water overcharge $1,798.81. Second by Schafer.
Roll: Stephens; yes, Koehler; yes, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes

Flag & Pole quote
Village administrator gave explanation on the cost of the flags, poles, and brackets. These are flags for poles that have not had them on for over 10 years. Schafer and Cerny spoke on the urgency of the flags by July 4th and the 250th celebration in August. Will need to also factor in the labor and installation on the poles. Quote for flags from the Flag Lady is $3204.00.
Cerny moved to approve up to $4000.00 for flags, labor and installation by July 4th, 2026. Second by Hahn.
Roll: Stephens; yes, Koehler; yes, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes

Cerny approved the BissNiss replacement Valve Actuator, $ $7,300.00 WWTP (1 of 3). Second by Stephens.
Roll: Stephens; yes, Koehler; yes, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes

Cerny moved to approve the Structure Point Townhall Proposal for $21,300.00. Second by Stephens.
Roll: Stephens; yes, Koehler; yes, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes

COMMITTEE REPORTS:
Stephens; Streets and Safety: Committee will meet on Friday June 12th to discuss street traffic flow and any other street issues. Safety and Evacuation plan will be tabled until fall. Requests an executive session for pending and imminent litigation.

Koehler: Questioned if the police department can ticket people that park on private property. Chief Dillon stated that there would have to be proof of customer vs. noncustomer in violation. The Monument is having an issue with parking; who enforces violations? Chief will talk to Mayors Court clerk and work through issue.

PLANNING COMMISSION:
Hahn stated that 198 Delaware extension was denied by the planning commission. 404 Bayview was also denied and sent to council for public hearing on August 6th, 2026.
Cerny questioned council on record as to why the planning commission would deny 198 Delaware; does not help the Village in any way.
Schafer: reached out to zoning that long term projects require privacy fencing around property.

Sulesky; Water and Sewer: will meet on Friday right after the streets and Safety meeting.

COUNCIL BUSINESS
Stephens: would like to make sure that all committee members are made aware of committee meetings and dates and times before posting the meeting.

Cerny: Update on eScooter and eBike ordinances? Legal is working on language.
Cerny also stated that he sets aside time to work on council items, and when he requests information that the Department heads reply within a timely manner.
Requested that Fiscal Officer go back to using name cards for rollcall and council votes.
Communications update is almost complete. Close to 10 lines will be disconnected for non-use.
Docks; who is the department head? Mayor or Manager? Would like manager to come to meetings to update council on docks.
Brian Cultice submitted a reimbursement bill for a tablet; Village Admin stated it is for the utilities department for meter reading. Discussion took place on department heads ordering phones and tablets; communication needs to be clearer.

Hahn: followed up on Project Area Considerations document that was circulated by Cerny at the June 4th meeting.

DEPARTMENTS:
Chief of Police: New seasonals have been hired; great team so far. Schafer asked Chief to report on who traffic flow has been since golf carts are no longer being returned on Delaware; rather Lorain Ave.

Administrator: Met with DeRivera Park Trustees and discussed Promenade Restoration concerns and project ideas. Will need to solidify funding for Village portion.
Stenciling on the roads will be completed June 11th. Would council like “paid parking only” on every Delaware parking spot? Discussion took place; Mayor stated she has been contacted numerous times for tickets being issued for paid parking spots when the renter did not know it was a paid spot.
Cost for Delaware stencils is $1900.00. Council directed Village Admin to notify striping company to stencil Delaware paid parking spots.
Furnace inspector from P.E.P. came; added the Village to a State roster. Cerny will reach out to P.E.P. regarding boiler inspections.

Hahn asked Village Admin. if a worker's comp claim had been made for an injury last week and if it had been recorded correctly. Village Admin stated that a claim had been made and it was recorded properly. Also asked about a black hose running from the Blue Marlin to a storm or sewer drain grate.
Fiscal Officer: Reported to council on vehicle licensing tax, business license, and insurance audit compliance. All companies but 1 are in compliance. Has heard that non-compliant company is not renting carts this summer, will need to follow up to make sure that is true.
Elevator inspector came out and stated that the emergency line just kept ringing with no answer. Chief stated it rings to the county emergency 911 line and will have to follow up to see what issue is.

LEGAL COUNSEL:
All changes have been made regarding the language to "Section 1" of Ordinance 1541-26.

MAYOR REPORT:
Received a letter from resident regarding utility bill due date extension. Mail can be very slow. Village Admin stated all of the different ways customers can pay utility bills. Also was stated that the billing system is being reviewed for upgrades.
Lobbyists are planning a trip to look at the townhall and determine if it qualifies any grant funding.

PUBLIC PARTICIPATION:
Brad Ohlemacher; Westshore: suggested the Village collaborate with the school on funding for the townhall. Mayor explained that council is looking at different groups and their possible involvement with funding.

Carter Pugh; 72 Chapman: asked for the 404 Bayview hearing date. Also agreed with Brad on asking the school to collaborate for townhall funding.

Phil Hahn stated that he can assist the police department with destruction of vehicles no longer needed. Will provide proper paperwork to be completed first.

Council may enter Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and for the discussion of pending and imminent litigation; and for the sale of property.
Council may enter Executive Session for any items listed in R.C. 121.22

Cerny moved for council to enter executive session for the discussion of pending and imminent litigation. Second by Hahn.
Roll: Stephens; yes, Koehler; yes, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes
Council entered executive session at 11:05 am.

Hahn moved to exit executive session. Second by Koehler.
Roll: Stephens; yes, Koehler; yes, Sulesky; yes, Schafer; yes, Hahn; yes, Cerny; yes
Council exit at 11:45 am.

No other business; Cerny moved to adjourn the meeting. Second by Hahn.
Roll; Voice Vote; all yes.
Meeting adjourned at 11:45 am.

_____ _____
Approved: Date:

_____ _____
Attest: Date: