

REGULAR MEETING AGENDA
Village of Put-in-Bay Council
Thursday, January 11th, 2024
9:00 AM Village Town Hall

Mayor called the meeting to order at 9:00 am.

Roll: Stephens; present, Koehler; absent, Market; present, Cox; absent, Biery; present, Cerny; present.

Agenda Additions:

Market would like to add two additional items to the agenda; an extension of the short term rental moratorium and an extension of the issuance of business licenses to rental vehicle companies moratorium.

Motion to approve additional items to the agenda:

1. Biery
2. Market

Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

ORDINANCES:

THIRD READING: **1416-23** AN ORDINANCE ADOPTING THE RECOMMENDATION OF THE PLANNING COMMISSION AND DENYING THE APPLICATION OF MELINDA MCCANN MYERS TO AMEND THE OFFICIAL ZONING MAP OF THE VILLAGE OF PUT-IN-BAY TO CHANGE THE ZONING CLASSIFICATION OF PARCEL NO. 0250565132253001, 404 BAYVIEW AVENUE, FROM RESIDENTIAL TO C-2 GENERAL COMMERCIAL DISTRICT.

Market moved the third and final reading. Second by Biery.

Roll: Stephens; abstain.

Legal was referenced on Stephens abstention from the roll call. Discussion took place on Stephens relationship with the party involved.

Stephens moved to rescind her abstention. Roll call continues;

Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

THIRD READING: **1425-23** AN ORDINANCE APPROVING A CONTRACT WITH THE OHIO WATER/WASTEWATER AGENCY RESPONSE NETWORK (OHIO WARN) AND DECLARING AN EMERGENCY.

Biery moved to approve the third and final reading. Second by Cerny.

Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

INTRO/EMERG: **1426-24** AN ORDINANCE AMENDING CHAPTER 452 PARKING GENERALLY AND CHAPTER 453, NON-CRIMINAL PARKING INFRACTIONS, OF PART FOUR, TITLE EIGHT OF THE CODIFIED ORDINANCES OF THE VILLAGE OF PUT-IN-BAY BY ADDING NEW SECTION 452.013 "PAYMENT FOR PARKING IN DESIGNATED ZONES," AND AMENDING SECTION 452.112 "PARKING ON DELAWARE AVENUE; DESIGNATION OF LOADING ZONE," SECTION 452.114 "SUMMER PARKING RESTRICTIONS" AND SECTION 453.99 "PARKING INFRACTION FINES" OF THE CODIFIED ORDINANCES OF THE VILLAGE OF PUT-IN-BAY.

Cerny introduced the ordinance.

INTRO/EMERG:

1427-24 AN ORDINANCE AMENDING CHAPTER 858, RENTAL VEHICLES OF PART EIGHT, TITLE TWO OF THE CODIFIED ORDINANCES OF THE VILLAGE OF PUT-IN-BAY BY ADDING NEW SECTION 858.001 "DEFINITIONS," SECTION 858.03 "LICENSING OF BUSINESS ENGAGED IN GOLF CART RENTAL," SECTION 858.04 "POWERS OF THE MAYOR AND COUNCIL," SECTION 858.05 "APPLICATION AND ISSUANCE OF GOLF CART BUSINESS LICENSE," AND SECTION 858.06 "LIMITATION OF GOLF CART RENTALS," AND AMENDING SECTION 858.99 "PENALTY" OF PART EIGHT, TITLE TWO OF THE CODIFIED ORDINANCES OF THE VILLAGE OF PUT-IN-BAY.

Market introduced the ordinance.

ACTION OF COUNCIL NEEDED:

Approve: December Meeting Minutes: Regular Meeting December 5th, 2023 and December 12th, 2023

Market moved to approve the minutes from the December 5th, and December 12th 2023 meetings. Second by Biery.
Roll: Stephens; abstain, Market; yes, Biery; yes, Cerny; yes.

Approve: Bills to be paid in January

Cerny moved to approve the January bills to be paid. Second by Biery.
Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

Approve: December 2023 Financial Reports (including All Purchase Orders, Appropriations, Supplemental Appropriations, and Mayor's Court, Utility Credits).

Market moved to approve the December 2023 financial statements including the above listed. Second by Stephens.
Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

Approve: Approval for Kleinfelder Ibis/East Point Gravity Sanitary Improvements Contract

Legal stated that the contracts are not ready yet.
Biery moved to table. Second by Market.
Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

Approve: Doug Nusser Independent Contractor Agreement

Discussion took place on what role Nusser will play with the Village. Stated that Nusser will not be any sort of engineer, just consulting services.
Legal has reviewed the contract and is comfortable with the language within.
Market moved to approve Doug Nusser as an independent contractor for the Village of Put-in-Bay. Second by Biery.
Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

Approve: \$25,000.00 Payment to Duggans (Perry Partners) per agreement

Market moved to approve the payment to Perry Partners. Second by Cerny.
Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

Approve: New Police Vehicle (Dodge Charger) \$34, 283.50

Stephens moved to approve the purchase of a new vehicle for the police department in the amount of \$34,283.50.
Second by Market.
Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

Approve: D.R. Ebel invoice \$15,128.10; new PD vehicle outfitting

Stephens moved to approve the D.R. Ebel quote for outfitting the new police department vehicle in the amount of \$15,128.10. Second by Biery.
Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

Approve: Full Time employee rate of pay as of 1/1/2024 (Appendix A1)
Biery moved to approve Appendix A. Second by Stephens.
Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

Approve: Awarded \$16k to PD for retention reward to go into Fund 2151 Coronavirus Relief, then to be expended to 4 full time officers that were employed during retention period.
Market moved to approve the \$16k retention credit to the 4 officers eligible for the funds. Second by Biery.
Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

Approve: Brian Cultice for IT and consulting service (see letter submitted)
Cerny moved to approve Brian Cultice to be the I.T. consultant for the Village of PIB based on the letter submitted. Second by Biery.
Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

Approve: Home Depot credit card charge of \$1008.07 for utilities department operating supplies
Cerny moved to approve the \$1008.07 charge on the utility department credit card. Second by Biery.
Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

Approve: BadgeAndWallet credit card invoice for new officer badges in the amount of \$2,851.50
Stephens moved to approve the credit card invoice for BadgeandWallet for the police department new badges. Second by Cerny.
Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

Approve: Utility Duct work in the amount of \$5,600.00 to be done by Wesley Schwartz to be expended out of water and sewer operating budget.
Village Administrator gave explanation on the scope of work and repair.
Cerny moved to approve Wes Schwartz to conduct the duct work at the utility department for \$5600.00. Second by Biery.
Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

Approve: Pay increase for Jake Justice; current: \$21.42 (discuss after executive session)
1.
2.
Roll: ST MK K CO BI CE

Approve: Pay increase for Chris Ladd; current: \$24.89 (discuss after executive session)
1.
2.
Roll: ST MK K CO BI CE

***Both items above will have action taken on them after executive session.**

Approve: Village Admin. to continue negotiations regarding ODNR sanitary line.
Market moved to approve the village administrator to continue negotiations regarding the ODNR sanitary line including the Mayor in conference at each negotiation. Second by Stephens.
Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

Approve: Two-year maintenance contract for three compressors at the WTP; amount of \$13,608.00 to be expended out of water operating budget.
Discussion took place on the contract, what it included and does not include, the potential of another company doing the maintenance work.
The Village Administrator will reach out to Air Tech to produce a contract with parts and labor for all compressors that the Village operates.
Cerny moved to table. Second by Market.
Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

COMMITTEE REPORTS:

Market will work with legal on coordinating with Mr. Julius Ciaccia regarding his report of the utility department.

Stephens will work on the golf cart regulations and coordinating a committee meeting for the safety and streets committee.

DEPARTMENTS:

Chief of Police:

Ashley McMicheaux gave police department report; Happy with the new vehicle purchases. The department is slowly coming back together from the flood damage.

Administrator:

Dock manager and utility clerk position are being advertised.

The N.O.V. (notice of violation) for the water tower repair has been signed off by the EPA.

Waterline repair on Bayview Ave is complete.

Market would like to have the Village Administrator put together a plan for the aging utility department employees that may retire soon.

Fiscal Officer:

Flight policy will be in effect as of 1/11/2024.

MAYOR REPORT:

1. Parking ordinance discussion regarding paid parking; language states "lots", not "spots". Will have to be read through and revised by committee several times before moving forward. Discussion took place on implementing fees/fines, enforcement, and collection process. Mayors Court clerk was brought in to the meeting to go over ticket processing steps.
2. Fishermen Parking in the spring; will have to come up with a plan sooner than later. Letter will be revised and sent out to local businesses.
3. Golf Cart regulations: asked legal if there is any additional ways to regulate overnight rentals and overnight parties on the golf carts. Can any legislation be written to regulate golf cart hours of operation? Legal will research.

PENDING ITEMS:

Longevity pay

Market moved for council to enter Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and for the discussion of pending and imminent litigation; and for the sale of property. Second by Cerny.

Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

Council entered executive session at 10:40 am.

Berry moved to exit executive session. Second by Cerny.

Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

Council exit executive session at 11:09 am.

Additional Action:

Market moved to increase Jake Justice pay from \$21.42 / hour to \$24.00 / hour effective the next pay period January 14th 2024. Second by Stephens.

Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

Market moved to increase Chris Ladd pay from \$24.89 / hour to \$27.47 / hour effective next pay period January 14th, 2024. Second by Biery.

Roll: Stephens; yes, Market; yes, Biery; yes, Cerny; yes.

Biery moved to adjourn. Second by Cerny.
Roll: Voice Vote; all yes.

Meeting adjourned at 11:15 am.

Mayor

Approved Date

Attest

Date

*Council may enter Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and for the discussion of pending and imminent litigation; and for the sale of property.
Council may enter Executive Session for any items listed in R.C. 121.22*