

Workshop Session Notes  
Village of Put-in-Bay Council  
Tuesday, November 3rd, 2020  
9:00 AM

Mayor Dress called the workshop session to order at 9:03 AM.  
Roll: Koehler, Market, Berry, Boyles, McCann, Faris; all present.

Susan Anderson present via Zoom.

**ORD: 1244-20                                      Revisions to Section 4.08 “Time Records”                                      Moratorium**

Boyles questioned the need to keep this moratorium. Berry asked what it is based on. Mayor Dress explained it is still under moratorium while the policy is being reviewed. This is a formal policy on what the Village is requiring the employees to do. Time clocks were purchased in May for all department buildings. Policy was recirculated for Council review.

**ORD: 1262-20                                      Amending Title Fourteen;                                      Tabled  
“Underspeed Vehicles”**

Berry stated it should continue to be tabled. Mayor asked if there are any upcoming revisions or committee meetings in the future. Waiting for a specific recommendation on the present golf cart issues.

**ORD: 1267-20                                      An Ordinance Approving the Rules                                      Second Reading  
And Regulations of the Utility Department**

Will hold the second reading at the regular meeting scheduled for November 11<sup>th</sup>, 2020.

**ORD: 1268-20                                      Issuance of not to exceed \$885,000.00                                      Intro/Emergency  
Bans to roll over**

Communication between Mayor and DeRivera Park have taken place regarding the possibility of purchasing a portion of the land. School has also sparked interest in purchasing land. Boyles states the land should be maintained for future Village use.

Berry- long term police department plans have been talked about; the possibility of a new department has also been discussed. Market asked for plans to be sent to him; he is the committee chair.

**Monument Construction Discussion:**

Barbara Rowles- Explained the NPS construction plans and willingness to work to maintain the bathing beach as it serves as large part of the community. Rowles answered council questions and presented the plans.

Will ask council for approval for the following for the duration of the project; Construction of the 80 ft seawall extension, temporary road closures, utility interruptions, and exception to the noise ordinance with weekend work taking place.

Joan Booker questioned where the 80 ft seawall will be.

Steve Cooks asked about sidewalk plans.

Kelly Faris asked for different funding possibilities.

**ACTION OF COUNCIL NEEDED:**

Mayor Dress continued on with council approval for the following:

**Approve:** Meeting Minutes: October 12th 2020 Special Meeting  
October 13<sup>th</sup>, 2020 Regular Meeting

**Approve:** October 2020 Financial Statements including:

(T&N, Bills, PO's over 3K/Supplemental Appropriations/Mayor's Court)

**Approve:** Bills to be paid in November

**Approve:** 2021 Council Meeting Dates – council will decide if Tuesdays are still feasible.

**Approve:** 2021 Payroll Dates

**Approve:** Reallocate \$68,812.50 from General Fund Principal Fund to Interest Fund to make Dock Debt Service Payment

**Approve:** Increase Budget and Appropriations for Fund 5701 by \$886,000.00

**Approve:** Ohio Division of Liquor Control – Bay Lodging.

\*Discussion took place on having a quantitative policy for all businesses; all will be treated the same.

**Approve:** Paragon Investigation Invoice: \$21,183.12

\*Faris asked Legal if she has been in touch with the prosecutor on reinstating the June 6<sup>th</sup>, 2020 charges.

Additions to the Agenda:

**Approve:** Walter-Haverfield invoices \$24,162.49 services rendered through September 30<sup>th</sup>, 2020

**Approve:** ILYA 2020 dockage rates for 2021 scheduled events

**Approve:** 0% loan application for Sybil project

**Approve:** Seitz Resignation Letter

**Approve:** Certified Police officer at each bar/restaurant per establishments financial responsibility

**Approve:** The Village to pursue the potential of a Police District with the Township

**Approve:** Monument Sea Wall Plan; 80 ft long extension

Temporary road closure

Utility interruptions

Noise Ord. Specifications – Weekend Work

**Approve:** Health Insurance renewal

**Approve:** Lift Station Pump - \$9,913.00

**Approve:** Filter Media Re-build \$20,000.00 ?

**Approve:** Extra \$500 stipend towards Jim Warner's travel

**Approve:** Jaime Mendoza – utilities consultant

**PUBLIC PARTICIPATION:**

## **Mayor Dress stated the Council Rules; specifically Public Participation.**

**Kelly Niese:**

Received a letter of demand for FFR's from the 2018 audit. She is presenting a check of what she owes to the Village as a "donation to the Village for pending legal fees"

Would like an authorized signature on the letter of demand as it has been received and payment has been facilitated.

**Joan Booker:**

Village flags need to be replaced immediately.

Manhole cover on the corner by Miller Marina is very dangerous, and would like to know if it will be replaced.

**Peter Huston:**

1. Would like council to consider placing a camera to log the construction process of the monument seawall project. The company is called "Chronolog" and would cost approximately \$200.00. Would be very interested to log the process and the changes, including the bathing beach throughout in the future.
2. The Lunch and Learn PIB Emotional Health Forum will be Nov 23<sup>rd</sup> at 12noon - 1pm on Zoom and for those that would like to join in person at Mother of Sorrow. Very important to provide an outlet for people to reach out to for emotional/mental health and substance abuse. Looking towards a telemedicine spot on the island that is secure and private and at no cost to the individual.
3. The island was awarded the Ruby Award for community spirit during the Covid-19 pandemic.

**Paul Jeris:** working with Dave Schaffer on the golf cart issues

**Rudy Cooks:** would like an update on the progress if any with the Head Tax and one island one government discussion. Mayor will follow up with him.

## **COMMITTEE REPORTS:**

Audit/Finance committee met at 8:00 AM to discuss budget for 2020 and 2021

## **REPORTS:**

**Chief of Police:**Sergeant Mullins stated the 4 grants that are in the works. Halloween bags for the school children went very well.

Two projects are underway for the winter: property room and records room audit.

Also, non-emergency numbers will be posted in the November Gazette for the residents to view.

**Administrator:**

Report (See Attachment)

Doug Nusser from Poggemeyer Design Group was in attendance to answer all questions from Council regarding the Sybil project and the Generator project.

\*Lengthy discussion took place on the details of each project including funding, timeline and cost.

**Fiscal Officer:**

Reached out to Health Department to discuss the possibility of opening up Town Hall, and if they had any recommendations for a waiver form. Waiting to hear back.

Health Insurance is up for renewal with a 3% increase for 2021. Working with the insurance provider to draft up a chart with other options and costs of benefits.

**LEGAL COUNSEL:**

1. Electronic Attendance for council meetings expired on December 1<sup>st</sup>, 2020. There was a bill introduced in September, but no action was taken; it would extend the allowance of electronic attendance for the duration of the State's order that is currently in place.
2. Research has been done on the possibility of a joint police levy. The Township and the Village would have to establish a joint police board. Since it is a separate legal entity, there could be ramifications both financially and management wise.
3. Audit repayments are being made; 2 outstanding.

**MAYOR / COUNCIL REPORTS:**

Mayor spoke with ILYA and they are requesting 2020 dockage rates for their 2021 events.

Council would like to revisit the discount that they are given considering that dockage revenue was so low this year.

Legal will request an executive session to be added to the agenda for the regular meeting for the discussion of pending and imminent litigation, and to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

*R.C. 121-22*

Market moved to adjourn the workshop session. Boyles second.

Roll: Voice Vote; all yes. Motion Carries.

Meeting adjourned at 10:50 AM.