

REGULAR MEETING MINUTES
Village of Put-in-Bay Council
Tuesday, November 8th, 2022
9:00 AM Village Town Hall

Special Meeting to hold a Public Hearing regarding Taxi Cabs.
Mayor called the meeting to order at 9:00 am.
Roll: Berry, Market, Koehler, Cox, Biery all present; Cerny absent.

Mayor stated the purpose of the meeting; Discussion to take place on the total number of Taxi's to be licensed in 2023.

Public Participation: None.
Fiscal Officer posted the notice accordingly with plenty of time.

Mayor moved to close the public hearing.

Biery moved to adjourn the special meeting. Second by Cox.
Roll: Voice vote; all yes.
Special meeting adjourned at 9:03 am.

Regular Meeting of Council:

Mayor called the Meeting to Order at 9:04 am.
Roll: Berry, Market, Koehler, Cox and Biery all present; Cerny present via zoom; participating as a member of the public.

ORDINANCES:

ORD: 1318-22; FLOOD PLAIN; THIRD READING

BIERY MOVED THE THIRD AND FINAL READING. SECOND BY KOEHLER.
ROLL: BERRY; YES, MARKET; YES, KOEHLER; YES, COX; YES, BIERY; YES.

ORD: 1327-22; UTILITY RULES AND REGULARIONS; INTRO/ EMERGENCY

VILLAGE ADMIN DISCUSSED PROPSED CHANGES. ALSO DISCUSSED THE PDG REVIEW AND ENGINEERING FEE.
LENGTHY DISCUSSION TOOK PLACE ON THE AMOUNT TO BE CHARGED AND STIPULATIONS.

COX INTRODUCED THE ORDINANCE.

MARKET MOVED TO TREAT THE ORDINANCE AS AN EMERGENCY. SECOND BY BIERY.
ROLL: BERRY; YES, MARKET; YES, KOEHLER; YES, COX; YES, BIERY; YES.

BIERY MOVED TO WAIVE THE THRE-READING RULE. SECOND BY BERRY.
ROLL: BERRY; YES, MARKET; YES, KOEHLER; YES, COX; YES, BIERY; YES.

BIERY MOVED FOR ORDINANCE 1327-22 TO GO IN TO EFFECT IMMEDIATELY. SECOND BY COX.
ROLL: BERRY; YES, MARKET; YES, KOEHLER; YES, COX; YES, BIERY; YES.

ORD: 1328-22; NOT TO EXCEED \$895K (BANS); INTRO/ EMERGENCY

BERRY INTRODUCED THE ORDINANCE.

COX MOVED TO TREAT THE ORDINANCE AS AN EMERGENCT. SECOND BY KOEHLER.
ROLL: BERRY; YES, MARKET; YES, KOEHLER; YES, COX; YES, BIERY; YES.

BERRY MOVED TO WAIVE THE THREE-READING RULE. SECOND BY KOEHLER.

ROLL: BERRY; YES, MARKET; YES, KOEHLER; YES, COX; YES, BIERY; YES.

BERRY MOVED FOR ORD 1328-22 TO GO IN TO EFFECT IMMEDIATELY. SECOND BY COX.

ROLL: BERRY; YES, MARKET; YES, KOEHLER; YES, COX; YES, BIERY; YES.

TY WINCHESTER ASKED FOR STATUS OF THE LAND BANK TRANSACTION.

ACTION OF COUNCIL NEEDED:

Meeting Minutes:

Market moved to approve the minutes from the November 8th, 2022 Regular Meeting. Second by Biery.

ROLL: BERRY; YES, MARKET; YES, KOEHLER; YES, COX; YES, BIERY; YES.

Financial Statements:

Market moved to approve the November 2022 financial statements including; All Purchase Orders, Supplemental Appropriations, and Mayor's Court report. Second by Biery.

ROLL: BERRY; YES, MARKET; YES, KOEHLER; YES, COX; YES, BIERY; YES.

Bills:

Market moved to approve the bills to be paid in November. Second by Berry.

ROLL: BERRY; YES, MARKET; YES, KOEHLER; YES, COX; YES, BIERY; YES.

Winter Fuel:

Berry moved to approve the below listed fuel purchases for the winter.

- Townhall \$28,000.00
- WTP \$18,000 Heating Oil
- WTP \$ 3,000 Gasoline
- WWTP \$ 1,000 Gasoline
- WWTP \$ 2,000 Diesel

Second by Biery.

ROLL: BERRY; YES, MARKET; YES, KOEHLER; YES, COX; YES, BIERY; YES.

Village Administrator will provide feedback after technicians look at the heating system.

Financial:

Market moved to approve the 2nd installment of the general liability insurance in the amount of \$63,848.00. Biery second.

ROLL: BERRY; YES, MARKET; YES, KOEHLER; YES, COX; YES, BIERY; YES.

Market moved to approve the Franklin Sanitation in the amount of \$3,184.00 for the cleaning of 9 lift stations and traps. Second by Biery.

ROLL: BERRY; YES, MARKET; YES, KOEHLER; YES, COX; YES, BIERY; YES.

Market moved to approve a Utility Credit Card transaction that was over \$1000.00 retroactive to October 2022. Purchase amount was \$1,066.00. Second by Koehler.

ROLL: BERRY; YES, MARKET; YES, KOEHLER; YES, COX; YES, BIERY; YES.

Market moved to approve the GIS Software Mapping invoice in the amount of \$3,000.00. Second by Biery.

ROLL: BERRY; YES, MARKET; YES, KOEHLER; YES, COX; YES, BIERY; YES.

Market moved to approve a water credit for Mr. Pillion in the amount of \$416.04. Second by Berry.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes.

Cox approved \$7,000.00 towards a housing project at the Erie Street property to be expended out of the Capital Improvements fund. Second by Koehler.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes.

Berry moved to approve the Muni Dock Improvement Debt Service Payment in the amount of \$161,437.50 (principal and interest). Second by Market.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes.

Biery moved to approve payroll to be issued on Thursday, November 10th, 2022 instead of November 11th, 2022 due to Holiday and the bank being closed. Markey second.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes.

Biery moved to end the additional \$5/ Sunday shift for the PD retroactive to November 6th, 2022. Second by Market.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes.

Village Rent:

*Lengthy discussion took place on rent.

Cox moved to continue withholding the rent payment for the Police Department until further action of council. Biery second.

Roll: Berry; yes, Market; no, Koehler; yes, Cox; yes, Biery; yes.

Committee meeting has been discussed for the future.

Biery moved to approve to decrease the Utility Housing rent for the condos from \$600/month to \$500/month indefinitely. Second by Cox.

Roll: Berry; yes, Market; no, Koehler; yes, Cox; yes, Biery; yes.

Berry moved the Roetzel Law invoice in the amount of \$34,437.39 for services September through October 31st, 2022. Second by Koehler.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes.

Letter of Intent/ Water Tower:

Legal stated the letter of intent with M37 was previously approved. What was presented to council was an option agreement with AP Wireless. Approving this would bind the council in to entering in to the deal. This will give AP Wireless the option to move forward if they choose.

Cox moved to approve the Option Agreement with AP Wireless. Second by Berry.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Biery; yes.

PUBLIC PARTICIPATION:

Sara Booker; 765 Bayview Ave.

- Questions regarding who does the grant writing for the Village.

- Who owns the property to the right of the Boardwalk near the directional sign; Park or Village?

Pretty dangerous area. In the future the possibility if leveling off the sidewalk over the rocks with a platform and a railing?

Berry spoke on promenade project in conjunction with DeRivera Park. Possibly enter in to a grant; January 2023.

Ty Winchester spoke on behalf of the park.

COMMITTEE REPORTS:

Police Contract update; still negotiating with Township.

Parking Committee:

Berry will start calling companies to discuss paid parking options. Will meet with Cox.

Berry: Restructure the Taxi Ordinance to require taxi's to run in the winter.

Rules and Ordinance Committee:

December 1st, 2022 at 5:30 pm to discuss Taxi ordinance

Finance/Audit Committee:

November 22nd, 2022 at 9:00am to discuss 2023 Budget.

Special Meeting will be scheduled for December 6th, 2022 immediately following the Workshop Session for first reading of 2023 Budget/Appropriations.

COUNCIL BUSINESS:

Market: Asked Council to approve another Ordinance regarding his annexation; accepting the county decision. Wilber also provided a letter with an explanation of taxes.

Cox: Monument is claiming that they own a portion of the Bathing Beach. Will need to be looked into.

Status on resolving the Butterfly House, and Chapman Waterline. VA will discuss in report.

SRO status; meeting today with school.

Generator: VA has quotes and still being researched.

Market: would like competitive wage scale for Utility Dept and also other Village Departments.

DEPARTMENTS:

Chief of Police:

Rifles have arrived. Training will take place soon.

Crowd Management Training and critical/active shooter training.

Administrator:

(See report)

Tower Status: AT&T came out for inspection.

Sludge Update; 20 sludge trips in 2022. PDG will start to bid this project out next year if council agrees. Market would like to see costs from 2019 – present.

Fiscal Officer:

Audit Responses

Budget Timeline

PENDING ITEMS:

Items to add to agenda:

Approval of housekeeping council items for 2023, Approval of Prosecutor for 2023

Generator for Town Hall;

Vehicle Licensing Fees; include safety issues

LEGAL COUNSEL:

Need to appoint Prosecutor for 2023.

Possibility to amend council rules to allow action to be taken at workshop sessions.
Koehler requested council packet.

Drone Regulations: No way to regulate airspace, only option would be land base regulations; "No Drone Zone" signs.

Flood Plain Ordinance: Amend to approve as an emergency; to go into effect immediately.
Market moved to approve amendment, Biery second.

Roll: Berry; yes, Koehler; yes, Market; yes, Cox; yes, Biery. Motion Carries.

Biery moved for council to enter Executive Session for pending and imminent litigation, and To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Second by Market.

Roll: Berry; yes, Market; yes, Koehler; yes, Co; yes, Biery; yes.

Council entered at 11:10 AM.

Biery moved to exit Executive Session. Second by Koehler.

Roll: Berry; yes, Market; yes, Koehler; yes, Co; yes, Biery; yes.

Council exit at 11:30 AM.

New Full Time Hire:

Cox moved to approve Aaron Shaffer as a full-time employee for the Streets department, at a rate of \$17.50/hour, with a 6 month probationary period effective November 20th, 2022.

Berry moved to approve Aaron Shaffer rent be \$250/month contingent upon roommate status. Market second.

Roll: Berry; yes, Market; yes, Koehler; yes, Co; yes, Biery; yes.

Koehler moved for late fee forgiveness for Cotton Clan Accounts in the amount of \$1609.11. Second by Market. Roll: Berry; yes, Market; yes, Koehler; yes, Co; yes, Biery; yes.

Motion to adjourn: Berry. Second by Biery.

Roll: Voice Vote; all yes.

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Vehicle Licensing Fees; include safety issues

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R.C. 121.22