

REGULAR MEETING MINUTES

Village of Put-in-Bay Council

Tuesday, June 9th, 2020

9:00 AM

Mayor Dress called the meeting to order at 9:01 AM.

Roll: Boyles; present, Berry; present, McCann; present, Market; present, Koehler; present, Faris; present via Zoom.

Susan Anderson in attendance.

Mayor Dress discussed the Safe Island Task Force meeting that took place on June 8th, 2020 at 5:30 PM. Summary consists of how the Village is going to take an active response in large unruly crowds; how to prevent and ensure safety for the Island. Questions directed to the Mayor and Police Chief Riddle about the isolated incident that is now pending investigation.

ORD: 1244-20 Revisions to Section 4.08 “Time Records” Moratorium Set

The Rules/Ordinance Committee met to discuss possible changes to the policy for 15 min break times and paid lunches for Village employees.

Koehler suggested eliminating the 2-15 min breaks and combining in to a ½ hour paid lunch.

*discussion took place on what employees are currently doing, and current schedules.

Mayor stated the moratorium will remain in effect until Council can come to an agreement on policy changes.

Faris moved to direct the supervisors to change the policy manuals that each department is using to reflect the present procedures that are being followed and to bring back to council. Market second.

Roll: Boyles; yes, McCann; yes, Market; yes, Berry; yes, Koehler; yes, Faris; yes. Motion Carries.

ORD: 1254-20 Sybil Sewer WSRLA Intro/Emergency

Village Administrator explained that this Ordinance is procedure for applying for the design fee of the project.

Faris introduced Ord. 1254-20 ad an emergency.

Koehler moved to treat Ord. 1254-20 as an emergency. Faris second.

Roll: Boyles; yes, Berry; abstain, McCann; yes, Market; yes, Faris; yes, Koehler; yes. Motion Carries.

Faris moved to waive the three-reading rule for Ord. 1254-20. Koehler second.

Roll: Boyles; yes, Berry; abstain, McCann; yes, Market; yes, Faris; yes, Koehler; yes. Motion Carries.

Koehler moved for Ord. 1254-20 to be effective immediately. Faris second.

Roll: Boyles; yes, Berry; abstain, McCann; yes, Market; yes, Faris; yes, Koehler; yes. Motion Carries.

ORD: 1255-20 WWTP Sludge WPCLF Intro/Emergency

Village Administrator explain that this is also procedure for applying for the design fee.

Koehler introduced Ord. 1255-20 as an Emergency.

Berry moved to treat 1255-20 as an emergency. McCann second.

Roll: Boyles; yes, Berry; yes, McCann; yes, Market; yes, Faris; yes, Koehler; yes. Motion Carries.

Faris moved to waive the three-reading rule for Ord. 1255-20. Koehler second.

Roll: Boyles; yes, Berry; yes, McCann; yes, Market; yes, Faris; yes, Koehler; yes. Motion Carries.

Faris moved for Ord. 1255-20 to go into effect immediately. Berry Second.

Roll: Boyles; yes, Berry; yes, McCann; yes, Market; yes, Faris; yes, Koehler; yes. Motion Carries.

ORD: 1256-20

Amending Ordinance 1157-20

Intro/Emergency

*Boyles discussed current salaries employees working under a specific job position that are labeled as an hourly position.

Mayor Dress exited the meeting for discussion of particular employee.

Village Administrator suggested this particular situation be discussed at a different time, and for council to just consider approving the bathhouse/ park attendant changes to the salary ordinance.

Faris moved to introduce Ord. 1256-20 as an emergency.

Koehler moved to treat Ord. 1256-20 as an emergency. Market second.

Roll: Faris; yes, Koehler; yes, McCann; yes, Market; yes, Boyles; yes, Berry; yes.

Market moved to waive the three-reading rule for Ord. 1256-20. Second by Koehler.

Roll: Koehler; yes, Market; yes, McCann; yes, Boyles; yes, Berry; yes, Faris; yes.

Meeting Minutes:

Market moved to approve the May 12th, 2020 Regular Meeting minutes and May 18th, 2020 Special Meeting minutes. Koehler second.

Roll: Faris; yes, Koehler; yes, McCann; yes, Market; yes, Boyles; yes, Berry; yes. Motion Carries.

May 2020 Financial Statements:

Market moved to approve May 2020 financial statements including (T&N/Bills/PO's over 3K/Supplemental Appropriations/Mayor's Court) Berry second.

Roll: Faris; yes, Koehler; yes, McCann; yes, Market; yes, Boyles; yes, Berry; yes. Motion Carries.

FINANCIALS:

Bills to be paid in June:

*McCann questioned Yardworks invoice. Village Administrator explained where and when the Village utilized Yardworks.

* Boyles questioned Mill Hollow invoice and Griffing Air invoice. Village Administrator answered accordingly.

Boyles moved to pay the bills for June 2020. Second by Market.

Roll: Faris; yes, Koehler; yes, McCann; yes, Market; yes, Boyles; yes, Berry; yes. Motion Carries.

Market moved to approve the OWDA Debt Service Payment in the amount of \$143,641.29. Second by Koehler.

Roll: Faris; yes, Koehler; yes, McCann; yes, Market; yes, Boyles; yes, Berry; yes. Motion Carries.

Utilities Invoices:

Market moved to approve the Covalen Invoice: \$5,645.00. Second by Koehler.

Roll: Koehler; yes, Market; yes, Berry; yes, Faris; yes, Boyles; yes, McCann; yes. Motion Carries.

Market moved to approve the Radar Environmental Services Invoice: \$4,500.00. Second by Berry.

Roll: Koehler; yes, Market; yes, Berry; yes, Faris; yes, Boyles; no, McCann; yes. Motion Carries.

Market moved to approve the Core and Main Invoice: \$3,984.52. Berry Second.

Roll: Koehler; yes, Market; yes, Berry; yes, Faris; yes, Boyles; yes, McCann; yes. Motion Carries.

Boyles moved to approve the Poggemeyer Invoice: \$3,026.40. Koehler second.

Roll: Koehler; yes, Market; yes, Berry; abstain, Faris; yes, Boyles; yes, McCann; yes.

Market moved to approve the PIB Investments Invoice: \$7,620.16. Boyles second.

Roll: Koehler; abstain, Faris; yes, McCann; abstain, Market; yes, Boyles; yes, Berry; yes. Motion Carries.

Market moved to approve the Hach Purchase Order in the amount of \$10,420.00 retroactive to May 2020, for quarterly installments. Koehler second.

Roll: Berry; yes, Faris; yes, McCann; yes, Koehler; yes, Berry; yes, Market; yes. Motion Carries.

Boyles moved to approve the pay increase for Michelle Sedilko- increase to \$15.50. Market second.

Roll: Boyles; yes, Faris; yes, Koehler; yes, McCann; yes, Berry; yes, Market; yes. Motion Carries.

Market moved to approve the 3rd installment of \$9,044.00 for make-up payment to insurance carrier. Second by Koehler.

Roll: Boyles; yes, Faris; yes, Koehler; yes, McCann; yes, Berry; yes, Market; yes. Motion Carries.

Boyles moved to approve the annual water and sewer rate increase by 3.5%. Boyles second.
*Market inquired on the amount of the rate and how it was established. Auger explained it was established in 2009 ordinance that was passed. Berry stated she thought it was based on a recommendation. Water and Sewer Committee will meet in the fall to revisit.
Roll: Boyles; yes, Faris; yes, Koehler; yes, McCann; yes, Berry; yes, Market; yes. Motion Carries.

PUBLIC PARTICIPATION: None

REPORTS:

Chief of Police:

May Report.

Market asked if the Safe Island Task Force Committee Meetings were open to the public. Mayor responded that they are not; they were designed for a “safe-space” to express concerns. Market suggested that ‘Town Hall’ meetings would be helpful if problems persist; would give residents an outlet to relay concerns and suggestions.

Administrator:

May report.

Asked council for feedback on a bench donation in the park.

*lengthy discussion took place on whether this was something council wanted to allow; and how will it go in the future if people continue to want to donate benches and memorials.

Mayor Dress recommended to allow the bench donation based on the Village Administrator’s approval of the bench design. Village Administrator was directed to suggest other locations other than the park to the resident interested in dedicating the bench and plaque.

Playgrounds will reopen June 10th, 2020.

Town Hall will be closed until July 4th, 2020.

Village administrator explained to council that the intern living in the Utility Townhomes is using Mr. Mewhorter’s internet. The cost of installing internet for 3 months is very high, and an easy solution would be to allot Mr. Mewhorter a stipend for reimbursement for his allowance of internet to be used by another tenant.

*Lengthy discussion took place.

Koehler moved to approve Mr. Mewhorter to receive a stipend for the total amount of \$75.00. \$25.00/month (\$12.50 per pay period). Market second.

Roll: Koehler; yes, Market; yes, Berry; yes, Boyles; no, McCann; yes, Faris; yes. Motion Carries.

Fiscal Officer:

May Report.

Water Treatment Plant Superintendent is interested in selling a monitor and a washing machine. Legal Counsel stated it would have to be listed for a fair and reasonable price. Legal will provide appropriate language for the next meeting.

Fiscal Officer inquired about the Put-in-Bay Investments Invoice in the amount of \$5,299.00. Legal was researching this invoice and its relationship to a previous invoice that may increase the total amount of the bill to be over the legal bid amount. Legal stated that this was an “extra unforeseen cost invoice” and council has the ability to approve.

Boyles moved to approve the PIB Investment invoice in the amount of \$5,299.00 for extra unforeseen costs on the Lakeview Ave project. Market second.

Roll: Boyle; yes, Market; yes, McCann; recused his vote, Berry; yes, Faris; yes, Koehler; abstain. Motion Carries.

LEGAL COUNSEL:

1. IV Joint Appeal. Anderson was able to resolve with I.V. Joint Legal. Their decision was to withdraw the appeal without prejudice.

Faris moved to approve the dismissal of the approval without prejudice for future applications sought out by the LLC and authorizing Village legal counsel to take action to implement the motion. Second by Berry.

Roll: Boyles; yes, Market; yes, McCann; yes, Koehler; yes, Faris; yes, Berry; yes. Motion Carries.

Legal Counsel requests council for an executive Session for the discussion of pending and imminent litigation.

Boyles moved for council to enter executive session for the discussion of pending and imminent litigation. Koehler second.

Roll: Koehler; yes, Market; yes, Berry; yes, McCann; yes, Boyles; yes, Faris; yes.

Council entered Executive Session at 10:21 AM.

Berry moved to exit executive session. Seconded by market.

Roll: Berry; yes, Boyles; yes, Koehler; yes, Faris; yes, Market; yes, McCann; yes. Motion Carries.

Council exits Executive Session at 10:42 AM.

Boyles moved to extend the taxi inspection deadline to July 1st, 2020 under the condition that Coop’s Cab’s submit a letter stating the replacement of two current vehicles due to violation of ordinance. Market second.

Roll: Berry; yes, Market; yes, Koehler; abstain, Faris; yes, McCann; yes, Boyles; yes. Motion Carries.

MAYORS' REPORT:

Mayor Dress provided a recap of the weekend events and a summary of the Safe Island Task Force. The S.I.T.F Committee had a few suggestions that would like to be brought to council attention and possible action to be taken.

Mayor Dress will draft a letter to the Village businesses asking to potentially ban the to-go drink order that is in place. Legal will take a closer look in to this issue to see if there is an expiration date on the original Governor's order.

Overnight Golf Cart Rental:

*Lengthy discussion took place on what businesses rent overnight, and what the normal return time is for daily rentals.

Boyles suggested cutting off the on-street parking from 9:00 pm to 8:00 pm. That would eliminate the clutter around the park tremendously.

A temporary curfew on golf carts was also discussed. Legal will further research.

Market also agrees that changing the street parking time would eliminate clutter on Delaware and open the street for emergency vehicles that need to respond in a timely manner.

Boyles moved to change the on-street parking to end at 8:00 PM, all around the park, effective from Memorial Day to Labor Day. Market second.

Roll: Boyles yes, Berry; yes, Market; yes, Koehler; no, Faris; no, McCann; yes.

Boyles asked Mayor Dress to draft a letter explaining councils' action on parking.

Mayor Dress stated she was planning on reaching out to Sandusky officials to facilitate an open line of communication with protesters; and the ability to provide them with a safe open forum.

Legal Counsel suggested allowing protesters to utilize the sidewalks and parks if they ask for permission, and not to grant prior authorization to use the streets.

COUNCIL REPORTS:

Boyles attended the Put-in-Bay Strategic Marketing meeting regarding re-branding. He presented a promotional roll-out flyer with possible ideas and slogans.

Boyles also stated that he was approached by a driver for Coop's Cab's and was asked his opinion on the taxi situation.

Boyles asked the Village Administrator about a letter that was received stating dates and times of pool fillings. Auger explained that all pool owners received this letter from the WTP. Boyles also asked how much water was available to the island residents when the pools are being filled.

