

REGULAR MEETINGMINUTES

Village of Put-in-Bay Council

Tuesday, January 12th, 2021

9:00 am

Mayor called to meeting to order at 9:04 AM.

Roll: Koehler; present, Market; present, Berry; absent, Faris; present via Zoom, McCann; present, Boyles; Present.

Susan Anderson present via Zoom.

ORD: 1244-20; Revisions to Section 4.08 “Time Records” Third/Final

Market moved for the third and final reading of Ordinance 1244-20. Boyles second.

Roll: Market; yes, Koehler; yes, Faris; yes, Boyles; yes, McCann; yes, Motion Carries.

ORD: 1275-21; Amending Ordinance Number for Ord 1274-21 Intro/Emerg

Market introduced Ordinance 1275-21 as an emergency.

Koehler moved to treat Ord. 1275-21 as an emergency. Market second.

Roll: Market; yes, Koehler; yes, Faris; yes, McCann; yes, Boyles; yes. Motion Carries.

Market moved to waive the three-reading rule for Ord. 1275-21. Koehler second.

Roll: Market; yes, Koehler; yes, Faris; yes, McCann; yes, Boyles; yes. Motion Carries.

Koehler moved for Ord. to go in effect immediately. Market second.

Roll: Market; yes, Koehler; yes, Faris; yes, McCann; yes, Boyles; yes. Motion Carries.

ORD: 1276-21; Council Member Recusal Intro/Emerg

Anderson explained that this Ordinance addresses the ongoing business/personal interest that council members may have, and excuse them for voting on issues that pertain to those interests.

*discussion took place on ability to sign checks and ethics commission option on the matter.

Anderson also stated that in the council rules it states a similar protocol for voting recusal.

Market moved to introduce Ord. 1276-21 as an emergency.

Koehler moved to treat ord. 1276-21 as an emergency. McCann second.

Roll: Market; yes, Koehler; yes, Faris; yes, McCann; yes, Boyles; yes. Motion Carries.

Market moved to waive the three-reading rule for Ord. 1276-21. Koehler second.

Roll: Market; yes, Koehler; yes, Faris; yes, McCann; yes, Boyles; yes. Motion Carries.

Market moved for Ord. 1276-21 to go in to effect immediately. Koehler second.

Roll: Market; yes, Koehler; yes, Faris; yes, McCann; yes, Boyles; yes. Motion Carries.

Judy Berry entered meeting at 9:15 AM.

Patrick Rodgers gave Covid -19 update. Health Department does not have a tentative date scheduled for Administering the vaccination on the island. The second shot for the first group that have received them will be given out of February 2nd, 2020, and he is hoping that they will bring additional with them. The County is receiving 100 doses/week, and there are 40 thousand people in the county. Koehler asked how many people are 65+ on the island? Rodgers replied roughly 100 people. There will be a sign up sheet posted around the island to get names on the list to receive the vaccine. Patrick also stated that life flight insurance is still available, and there will be Covid-19 testing for those Individuals who are exhibiting symptoms.

ACTION OF COUNCIL NEEDED:

Financials:

Koehler moved to approve the Meeting Minutes: December 8th, 2020 Regular Meeting- pg. 7 amendments in yellow, and December 10th, 2020 Public Hearing. Berry second.
Roll: Koehler; yes, Market; yes, Berry; yes, Faris; yes, McCann; yes, Boyles; yes.

Market moved to approve the December 2020 Financial Statements including: (T&N, PO's over 3K/Supplemental Appropriations/Mayor's Court). Second by Koehler.
Roll: Koehler; yes, Market; yes, Berry; yes, Faris; yes, McCann; yes, Boyles; yes.

Market moved to approve the bills to be paid in January. Berry second.
Roll: Koehler; abstain, Market; yes, Berry; recuse from Sybil Blvd project bills; Faris; yes, McCann; yes, Boyles; yes.

Market moved to approve the MASI Environmental Labs – yearly drinking water testing quote - \$3,418.55. Faris second.
Roll: Koehler; yes, Market; yes, Berry; yes, Faris; yes, McCann; yes, Boyles; yes.

*Village Administrator stated this company is going to replace Alloway (current vendor). Geographically this is much closer to the island, and they offer a courier service. Market asked how many testing labs the Village uses to test water. Auger stated that each lab tests something different, and all are needed.

Market moved to approve the list of Purchase Orders over \$3,000.00 for start of 2021 that were provided to Council by the Fiscal Officer. Boyles second.
Roll: Koehler; yes, Market; yes, Berry; yes, Faris; yes, McCann; yes, Boyles; yes.

Market moved to approve the \$1,500 grant monies to police operating fund. Berry second.
Roll: Koehler; yes, Market; yes, Berry; yes, Faris; yes, McCann; yes, Boyles; yes.

Council Business:

Boyles nominated Judy Berry for the President of Council for 2021. Market seconded the nomination.

Berry accepts the nomination.

Boyles moved to approve Judy Berry as President of Council for 2021. Market second.
Roll: Koehler; yes, Market; yes, Berry; yes, Faris; yes, McCann; yes, Boyles; yes.

2021 Committee Seats:

Mayor stated one change that was requested by members of Council.

Market and McCann will swap committee chairs. Market will assume the Chair of the water and Sewer Committee, and McCann will assume the Chair of the Property and Townhall Committee. Koehler moved to approve the 2021 committee seats based on the one change. Market second.

Roll: Koehler; yes, Market; yes, Berry; yes, Faris; yes, McCann; yes, Boyles; yes.

2021 Zoning/ Planning Commission:

Mayor requested a member of Council to step into the Planning Commission seat that Boyles has relinquished.

*Discussion took place between Council members on who would be interested.

Berry stated she will step into the open position.

Boyles moved for Berry to fill the council representative seat for the Zoning/Planning Commission. McCann second.

Roll: Koehler; yes, Market; yes, Berry; yes, Faris; yes, McCann; yes, Boyles; yes.

2021 Council Rules

Anderson addressed the current council rule for voting and the chair approving the recusal, and section 1.11; adding things to the agenda; currently 2/3 vote.

Motion to approve the Council rules with section 1.11 amended to majority vote. Market second.

Roll: Koehler; yes, Market; yes, Berry; yes, Faris; yes, McCann; yes, Boyles; yes.

Public Records Designee

Market moved to approve Fiscal Officer to remain as the Public Records Designee. McCann second.

Roll: Koehler; yes, Market; yes, Berry; yes, Faris; yes, McCann; yes, Boyles; yes.

Severance Payouts:

Market moved to approve Steve Riddle severance payouts: **Vacation:** \$7,521.22 Before Federal and State Tax taken out **Sick:** \$4,743.22 Before Federal and State Tax taken out. As stated in the signed contract. Berry second.

Roll: Koehler; yes, Market; yes, Berry; yes, Faris; yes, McCann; yes, Boyles; yes.

Vision/Dental Benefit Renewal:

Market moved to approve the United Health Care Renewal for 2021 at a 0% increase. Berry second.

Roll: Koehler; yes, Market; yes, Berry; yes, Faris; yes, McCann; yes, Boyles; yes.

Generator Project:

*Lengthy discussion took place on bidding protocol, past Village bidding process.

Council requested more information on overall costs and bid price from Doug Nusser; present on Zoom.

Administrator asked for 2 approvals: Generator Cost of \$181,960.00 and Generator Bid \$137,000.00

Susan Anderson asked for clarity between the two totals.

Nusser stated that the project cost is \$181,960.00. Boyles asked why is there a dollar figure attached to the bid? *The \$137,000.00 was based on the engineers estimate.*

*lengthy discussion took place on why there is a dollar amount attached to the bid.

Project itself has been approved by Council. All council will need to approve is to proceed with the bid for the generator. Anderson does not believe a number needs to be attached; it is more of an informative for council.

Village will have the right to re-bid in any scenario.

Boyles moved to authorize the Village Administrator to send the generator project out to bid. Market second.

Roll: Koehler; yes, Market; yes, Berry; yes, Faris; yes, McCann; yes, Boyles; yes.

Bathroom Roof Replacement:

Village Administrator received 2 quotes for the roof.

Market moved for the approval of a new Bathroom roof in the amount of \$12,000.00 to be expended out of the Bathroom Capital Improvement Fund. Koehler second.

Roll: Koehler; yes, Market; yes, Berry; yes, Faris; abstain, McCann; yes, Boyles; yes.

PUBLIC PARTICIPATION:

Joe Cerny:

When is next Sybil Committee meeting scheduled for? Requesting a zoom link when the notice is posted. Has concerns regarding the selection of the vendor for the pumps, and other financial responsibility concerns that he would like to discuss at the committee meeting.

**Meeting has been scheduled for January 22nd, 2021 at 9:00 AM at the Village Townhall.*

Anita McCann:

Would like to know a timeline for the current interim police chief. Are there other applicants? Will others be given the chance to apply and interview for the position?

Mayor stated there has been no decision made yet.

Boyles asked the Mayor who she has been discussion this issue with.

LETTERS:

Township letter to Council regarding Police Contract: Boyles; asked status of the potential of the Township paying in advance. Boyles believed that the Village will need to ask Township for an increase in their agreement. Susan Anderson has reached out to attorney regarding the negotiation of the future police contract. Township letter stated they want to keep the same terms of the current contract until the new contract is negotiated.

Council members asked Susan Anderson for the current police contract to be circulated.

Faris asked about the status of the head tax and resort tax. Head tax has made no progression, and resort tax is still in the works.

REPORTS:

Chief of Police:

Worked with Verizon reps and they will come out and evaluate the current service. The Village will be put on a Government plan, and taken off of the business plan.

The department had conducted interviews for the full time officer they wish to hire on Monday, 1/10/2021.

Dana Mullins is seeking out additional grants for the department. Monies awarded will be used for portable laptops and \$20k for vehicles.

Boyles asked about Paragon putting a proposal together for background checks for the full-time year-round officers. Anderson stated she will follow up.

Administrator:

Townhall will be opening based on the Fiscal Officers discretion for certain office hours for administration purposes only.

EPA findings and orders were circulated to council.

Market: asked about the repairing of curbs. Can it be put off? Village Admin. discussed options and different quotes she had obtained based on the location of the repairs. Discussed different funding from different funds.

Fiscal Officer:

Briefly discussed the 2019 audit finding and asked council to schedule an exit conference with the AOS staff.

Scheduled for January 22nd, 2021 at 8:00 AM at the Townhall. Auditors will send out phone number for the option to call in at home.

LEGAL COUNSEL:

Requested council enter Executive Session for the discussion of Pending and Imminent Litigation, and to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. R.C. 121-22

Market moved to enter executive session. Second by Koehler.

Roll: Koehler; yes, Market; yes, Berry; yes, Faris; yes, McCann; yes, Boyles; yes. Motion Carries.

Council entered Executive Session at 10:20 AM.

Faris moved to exit Executive Session. Boyles second.

Roll: Koehler; yes, Market; yes, Berry; yes, Faris; yes, McCann; yes, Boyles; yes. Motion Carries.

Council exit Executive Session at 11:11 AM.

Fiscal Officer will draft meeting notices for Friday January 22nd, 2020.

MAYOR / COUNCIL REPORTS:

Kelly Faris:

Submerged Land lease (emailed Council 12/30)

Police District (emailed Council 12/31)

Mayor Dress discussed ILYA update and their response to the rates council chose. Mayor will go back with counter offer for a 3 year contract.

Market moved to adjourn. McCann second.

Roll: Voice Vote; all yes.

Motion Carries.

Meeting adjourned at 11:14 AM.

Mayor

Attest: _____
Fiscal Officer

Council may enter Executive Session for the discussion of Pending and Imminent Litigation, and to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. R.C. 121-22