

REGULAR MEETING MINUTES

Village of Put-in-Bay Council

Tuesday, April 12TH, 2022

9:00am Village Town Hall

President of Council Berry called the meeting to order at 9:01 am.

Roll: Berry; present, Cox; present, Biery; absent, Market; present via Zoom, Koehler; present, and Cerny; present.

Mayor Dress Absent, Susan Anderson; present.

AMEND AGENDA TO REFLECT THE ADDITION OF THE FOLLOWING ITEMS:

Approve: Hire Eric Seitz as full-time officer effective 4/24/2022 including a six month probationary period.

Approve: Franklin Sanitation Invoice; \$10,936.00 – Jetting Mains in the Village including Catawba Ave and a lift station.

Village administrator gave explanation on the service; stating it is a reoccurring service every other year.

Koehler moved to amend the agenda to include the above listed items. Cox second.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes.

Ordinance 1304-22; Overloaded Golf Carts.

Discussion takes place. Koehler questioned if the Ordinance covers all low-speed vehicles.

Berry stated there is a pre-existing law stating that every passenger needs a seatbelt; why make an additional ordinance? Discussion takes place on the intent of Ordinance 1304-22.

Cox introduced the ordinance.

May regular meeting will hold the second reading.

Resolution 1-22; Discarded Vehicle.

Market introduced the ordinance as an emergency.

Cox moved to treat the ordinance as an emergency. Koehler second.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes.

Koehler moved to waive the three-reading rule. Cerny second.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes.

Cerny moved for the ordinance to go into effect immediately. Second by Berry.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes.

Action Needed:

Cox moved to approve the Meeting Minutes: March 8th, 2022 Regular Meeting and March 21st, 2022 Special Meeting. Cerny second.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes.

Berry moved to approve the March 2022 Financial Statements including: All Purchase Orders, Supplemental Appropriations, and Mayor's Court. Cerny second.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes.

Market moved to approve the Arbor Day proclamation declaring April 29th, 2022 as Arbor Day. Cox second.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes.

Cox moved to approve the Law Enforcement Foundation Board's approval to allocate \$7,000.00 towards uniforms for the Police Department. Second by Berry.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes.

Market moved to approve the Leaders Invoice: \$9,974.25 – Bathhouse stalls. Second by Berry.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes.

Water Rate Increase

Village Administrator suggests this be tabled until the Water/Sewer Committee meets to discuss further.

Township Snow Plowing Invoice:

Fiscal Officer reached out to the Township F.O. for more supporting documentation on time cards, including descriptions of daily plowing. Has not heard back yet.

The amount of the invoice is \$7,018.00.

Cox moved for this to be tables until May. Second by Berry.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes.

Koehler moved to approve Complimentary dockage for Tall Ship, 8/20 to 8/22. Market second.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes.

*President of Council stated that the following items will be discussed in Executive Session and action to be taken thereafter.

Approve: Janet Benton pay increase from \$15/hr to \$16.50/hour

Approve: Don Dress salary increase

Approve: Hire Eric Seitz as full time officer effective next pay period, including a six month probationary period.

Approve: Village Administrator to hire new groundskeeper at a pay rate of \$17.50/hr and \$5/night in condos

Berry asked for a motion for the following to be added to the agenda:

Jenny Fuchs pay rate for employment as bath house attendant as \$15.00/ hr.

Cox moved to approve the addition of the above item to be added to the agenda.

Second by Koehler.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes.

Cox moved to approve up to 40 hours of Anne Auger's Vacation time to be rolled over. Berry second.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes.

Koehler moved to approve the Westfield Invoices in the amount of \$5,205.10 to be paid out of Capital Improvements fund. Second by Cox.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes.

Koehler moved to approve the 100 Delaware Ave sewer system tie in request letter.
Second by Cerny.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; abstain, Cerny; yes.

Cox moved to approve the sale of an unused fire hydrant to E.S. Wagner \$500.00, to be installed on the construction property. Second by Cerny.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes.

Franklin Sanitation Invoice

Cerny questioned of the expense should have been approved before the services were provided. Village Administrator explained it is a reoccurring expense every two years. Discussion took place on the approval of reoccurring expenses. Discussion also took place on which companies are contracted for these reoccurring services.

Market moved to approve the invoice in the amount of \$10,936.00. Second by Cox.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes

Town Hall Stage

Letter was sent to council from the PIB Arts Council requesting that the Stage be dedicated to Patrick Myers. (see attached). Research may need to be done regarding name change or first time naming the stage. Discussion takes place.

Koehler moved to approve the Arts Council to dedicate a plaque on or near by the stage for Mr. Myers. Cox second.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes

American Legion

Berry moved to approve an allocation up to \$500.00 for activities appropriate to the celebration of Memorial Day; May 30th, 2022. Market second.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes

PUBLIC PARTICIPATION: None

COMMITTEE REPORTS:

Councilman Cox stated that when the Water/sewer committee meets to discuss water rate increases; he is in support of anything 7% or greater.

Streets and Ordinance Committee Meeting update from Monday April 11th, 2022; discussed parking and Ordinance 1289-21. President of Council Berry stated committee would like to try out one-way on Delaware; from Catawba to Hartford, Memorial Day to Labor Day, and instituting angled parking on Delaware towards the monument. Striping will not be permanent. Based on the committee's recommendation; these items will be set for approval in May.

Lengthy discussion takes place on the following:

Paid parking and rates.

Vehicle tax: letter and forms to be sent out, vehicle stickers, placement, and enforcement.

Joe Cerny concerns with the possibility of personal vehicles being stopped for not having the proper sticker.

Anderson asked if council would like an Ordinance drafted up for angled parking and one-way on Delaware. Market stated that to his knowledge there is an ordinance stating that it is up to the Mayor's discretion to make those approvals based on what the circumstances are.

Cerny suggested passing a temporary ordinance for both.

COUNCIL BUSINESS:

Koehler: Flags around the park; the possibility of Ukrainian flags being put up. Asked the Village Administrator when the next seat count will take place, and who counts them?

Cox: When building permits are approved; what are the repercussions on violating them.

DEPARTMENTS:

Chief of Police:

Interviews are in progress.

Administrator: (See report)

Village roads will not be striped this year. The dumpster in front of the Forge will be moved next week. The floating dock is in and ready for boat launching. Docks are open and at a discounted rate.

Discussion took place on the amount of water that is lost each year and how that figure is determined.

There is a preconstruction meeting for Sybil scheduled for April 12th, 2022.

Fiscal Officer:

Business License Applicant- Shawn Nixon; failure to complete the business license in its entirety. Discussion will not take place until application is submitted and completed correctly.

LEGAL COUNSEL:

Discussed the Supreme Court's decision regarding Resort Tax: Colonial Inc.

Berry had discussion with AG office regarding the possibility of recouping tax monies from non-compliant businesses that are for sale or have already been sold.

Cerny Moved for council to enter executive session for pending and imminent litigation, the sale of public property, and to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Cox second.

Roll: Berry; yes, Cerny; yes, Cox; yes, Koehler; yes, Market; yes.

Council entered executive session at 10:20 am.

Cox moved for council to exit executive session. Koehler second.

Roll: Berry; yes, Market; yes, Koehler; yes, Cox; yes, Cerny; yes.

Council exits executive session at 11:44 am.

Personnel:

Koehler moved to approve Janet Benton pay increase from \$15/hr to \$16.50/hour.
Second by Market.

Roll: Berry; yes, Cerny; yes, Cox; yes, Koehler; yes, Market; yes.

Cerny moved a pay increase for Don Dress in the amount of \$22.40/hour. Second by Cox.

Roll: Berry; yes, Cerny; yes, Cox; yes, Koehler; yes, Market; yes.

New Hires:

Koehler moved to approve to Hire Eric Seitz as full time officer effective April 24th, 2022, at an hourly rate of \$24.75, including a six month probationary period. Second by Market.

Roll: Berry; yes, Cerny; yes, Cox; yes, Koehler; yes, Market; yes.

Market moved for the Village Administrator to hire new groundskeeper at a pay rate of \$17.50/hr and \$5/night in condos. Second by Cox.

Roll: Berry; yes, Cerny; yes, Cox; yes, Koehler; yes, Market; yes.

Cox moved to approve Jenny Fuchs to be hired as a bathhouse attendant at a pay rate of \$15/hr. Second by Market.

Roll: Berry; yes, Cerny; yes, Cox; yes, Koehler; yes, Market; yes.

Other Business:

Cox directed fiscal officer to recirculate the 2022 police department officer roster and include their current payrates, position, and salary range.

Cerny moved to adjourn. Cox second.

Roll: Voice Vote; all yes.

Meeting adjourned at 11:45 am.

Council may enter Executive Session for pending and imminent litigation, the sale of public property, and to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and/or any of the listed items in R.C. 121-21.