

REGULAR MEETING Minutes  
Village of Put-in-Bay Council  
Tuesday, April 14<sup>th</sup>, 2020  
9:00 AM

Council gathered at the Village of Put-in-Bay Town Hall, on April 14<sup>th</sup>, 2020 at 9:00 AM for a Regular Meeting of Council.

Mayor Dress called the meeting to order at 9:15 AM.

Roll: Boyles; present, Berry; present, McCann; present, Faris; present by telephone, Market; present, Koehler; present.

Susan Anderson attended the meeting via Skype.

**ORD: 1244-20: Revisions to Section 4.08 “Time Records”.**  
Moratorium Set at last meeting. Tabled until the Regular Meeting in May.

**ORD: 1245-20: Dockage Rates** **Second Reading**

Boyles moved to hold the second reading of Ordinance 1245-20. Berry seconded.  
Roll: Boyles; yes, Berry; yes, McCann; yes, Faris; yes, Market; yes, Koehler; yes.

**ORD: 1246-20:Amending Revised Housing Agreements** **Second Reading**

Boyles moved to hold the second reading of Ordinance 1246-20; Amending Revised Housing Agreement Section 10 “Pets”. McCann seconded.

Roll: Boyles; yes, Berry; yes, McCann; yes, Faris; yes, Market; yes, Koehler; yes.

**ORD: 1248-20: Electronic Meetings** **Intro/Emergency**

Market introduced Ordinance 1248-20as an Emergency.

Boyles moved to waive the three-reading rule for Ordinance 1248-20. Market Seconded.  
Roll: Boyles; yes, Berry; yes, McCann; yes, Faris; yes, Koehler; yes, Market; yes.

Boyles moved to treat Ordinance 1248-20 as an Emergency. Market seconded.  
Roll: Boyles; yes, Berry; yes, McCann; yes, Market; yes, Faris; yes, Koehler; yes.

Boyles moved for Ordinance 1248-20 to go into effect immediately. Berry seconded.  
Roll: Boyles; yes, Berry; yes, McCann; yes, Market; yes, Faris; yes, Koehler; yes.

**ORD: 1249-20: Sludge Storage Improvements** **Intro/Emergency**

Faris introduced ordinance 1249-20 as an Emergency.

Koehler moved to waive the three-reading rule for Ordinance 1249-20. Faris seconded.  
Roll: Boyles; yes, Berry; yes, Faris; yes, Market; no, McCann; no, Koehler; yes.

\*Lengthy discussion took place

Ordinance 1249-20 has been introduced.

**ORD: 1250-20: Sybil Blvd. WTP Facility**

**Intro/Emergency**

Boyles introduced Ordinance 1250-20 as an Emergency

Boyles moved to waive the three-reading rule for Ordinance 1250-20. Koehler seconded.

Roll: Boyles; yes, Berry; abstain, Faris; yes, Market, yes, McCann; yes, Koehler; yes.

Boyles moved to treat Ordinance 1250-20 as an Emergency. Faris seconded.

Roll: Boyles; yes, Berry; abstain, Faris; yes, Market, yes, McCann; yes, Koehler; yes.

Boyles moved for ordinance 1250-20 to go into effect immediately. Seconded by Koehler.

Roll: Boyles; yes, Berry; abstain, Faris; yes, Market, yes, McCann; yes, Koehler; yes.

**ORD: 1251-20: Taxi Application Deadlines**

**Intro/Emergency**

Boyles introduced Ordinance 1251-20 as an Emergency.

Boyles moved to waive the three-reading rule for Ordinance 1251-20. Berry seconded.

Roll: Boyles; yes, Berry; yes. Faris; yes, Market, yes, McCann; yes, Koehler; yes.

Boyles moved to treat Ordinance 1251-20 as an emergency. Seconded by Market.

Roll: Boyles; yes, Berry; yes, Faris; yes, Koehler; yes, Market; yes, McCann; yes.

Boyles moved for Ordinance 1251-20 to go into effect immediately. Berry Seconded.

Roll: Boyles; yes, Berry; yes Faris; yes, Koehler; yes, Market; yes, McCann; yes.

**ORD: 1252-20: Harbor Access**

**Intro/Emergency**

\*Lengthy discussion took place between legal counsel and council of Put-in-Bay on legalities of closing the Harbor.

Faris introduced Ordinance 1252-20 as an emergency.

Faris moved to waive the three-reading rule for Ordinance 1252-20. No second.

Motion Dies.

\*Further discussion took place on the possibility of amending the ordinance to reflect only residential access to the harbor. No action was taken.

Mayor Dress requested a motion from Council for the support of A and C dock closures.

Market moved for council to support the Mayor's actions on the closures of A and C dock due to Covid-19. Boyles Seconded.

Roll: Roll: Boyles; yes, Berry; yes, Market; yes, Faris; yes, Koehler; yes, McCann; yes.

Boyles moved for council to support the Mayor's action of closing the boat launch ramp at the city docks as she deems necessary due to Covid-19. Market Seconded.

Roll: Roll: Boyles; yes, Berry; yes, Market; yes, Faris; yes, Koehler; yes, McCann; yes.

**ACTION OF COUNCIL NEEDED:**

Councilman Boyles addressed Village Administrator on the status of the holding tank for the water plant. The Village Administrator explained EPA standpoint on not allowing holding tanks on the island. A sewer line will need to be installed; will ask for a motion for a permit to install and possible funding.

\*lengthy discussion took place on pro's and con's, the current permit to install that the Village has, and appropriate funding.

Faris addressed council on several items:

- Staffing for Bathhouse, Maintenance, Police Department, Docks on hold?
- Possibility of mandatory mask usage for all Village employees
- Concerns with the two Put-in-Bay investment invoices; will go over the \$50k competitive threshold. Asked Legal Counsel for guidance.

Faris exited meeting at 9:50 am due to a scheduling conflict.

Market moved to approve the Meeting Minutes from March 23<sup>rd</sup>, 2020 Public Hearing and the March 23<sup>rd</sup>, 2020 Regular Meeting. Seconded by Berry.

Roll: Boyles; yes, Berry, yes, Market; yes, Koehler; yes, McCann; yes. Motion carries.

\*Market addressed questions concerning WTP and WWTP testing laboratory companies and why there is so many different invoices.

Boyles moved to approve March Financial Statements including: (T&N/Bills/PO's over 3K/Supplemental Appropriations/Mayor's Court). Seconded by Market.

Roll: Roll: Boyles; yes, Berry, yes, Market; yes, Koehler; yes, McCann; yes. Motion carries.

Boyles moved to approve the Bills for the month of April to be paid. Berry seconded.

Roll: Boyles; yes, Berry, yes, McCann; yes, Koehler; yes, Market; yes.

Boyles moved to approve the Municipal Dock Improvement Interest only debt service Payment: \$68,812.50 to be made. Seconded by Market.

Roll: Boyles; yes, Berry, yes, McCann; yes, Koehler; yes, Market; yes.

Market moved to approve the General Liability Insurance Installment Payment of \$48,039.00. Boyles seconded.

Roll: Boyles; yes, Berry, yes, McCann; yes, Koehler; yes, Market; yes.

Market moved to approve the payment to PIB Investments for the already approved amount of \$48,628.59 for the completion of the Lakeview/Victory Ave loop. Koehler seconded.

Roll: Boyles; yes, Berry; yes, Market; yes, McCann; recused his vote; Koehler; yes.  
Motion Carries.

Boyles moved to approve the Poggemeyer Design Group final invoice of \$130,124.65 for their services during the Water Treatment Plant Ozone project. Market seconded.  
Roll: Boyles; yes, Berry, yes, Market; yes, McCann: yes, Koehler; yes. Motion Carries.

\*Discussion between Legal Counsel and Council took place.

Boyles questioned if this extra worked was approved by either Village Administrator or Water Plant Superintendent before it took place. Village Administrator explained that it was indeed approved before the work took place, and it was an extenuating circumstance for the completion of the project. An invoice will be provided for council review.

The approval of the PIB Investments-\$5,299.00 invoice for Victory Ave Loop-  
Additional material due to unforeseen issues has been tabled. Legal Counsel will review.

### **PUBLIC PARTICIPATION:**

Dave Schaffer – Owner of Ashley’s Island House

Thanked Council for their actions with implementing restrictions on Island Visitors and gathering.

Addressed council on their plan for the future; will there be a universal message sent out to all island visitors/business owners/residents?

Discussed the possibilities of hand sanitizers in the park and around the island.

How will the Village regulate the number of business patrons when the stay at home order has been lifted?

\*prompted discussion of Governor’s orders for the State of Ohio.

Berry stated the Village actions are guided by the State as of now. They will piggyback on current orders as they come.

The possibility of forming a committee was discussed; as well as the PIB Chamber and S.I.T.F. working towards solutions.

### **REPORTS:**

#### **Chief of Police:**

March Report

Koehler asked about the safety of the officers; what precautions are taken when they go on a call, make a delivery, etc.

Masks, protective eyewear and gloves are currently being used by officers.

Chief had ordered more PPE and will arrive soon.

#### **Administrator:**

March Report

Discussed options for the solution of the concrete and brick sidewalk damage on Waterside of Bayview Ave. Pulling the bricks and laying mulch was also discussed.

Planters can be used in the future.

The garden club provided a breakdown on how their \$10,000.00 from council was spent.

Boyles moved to approve Poggemeyer Design Group to submit Sybil project drawings to the EPA for their approval of a permit to Install. Koehler seconded.

Roll: Boyles; yes, Berry, abstain, Market; yes, Koehler; yes, McCann; yes. Motion Carries.

Boyles moved to approve the funding up to \$200,000.00 for the Sybil project, and to be expended from the Sewer Impact Fund. Koehler seconded.

Roll: Boyles; yes, Berry, abstain, Market; yes, Koehler; yes, McCann; yes. Motion Carries.

Village Administrator suggested council review the current salary ordinance 1174-17; and amending the addition of a Park Attendant, and its description. Currently bathhouse workers are classified under maintenance. Also, the possibility of raising the pay scale for the created position.

Legal Counsel and Village Administrator will further discuss offsite monitoring pay.

Village Administrator summarized 2019 seat counts and outstanding payments.

A discussion took place on the purchase and installation of new generator for the Water Treatment Plant, and the repurposing of a generator for the Town Hall. Total cost is close to \$300k; \$120,000.00 for the generator, and the difference for the engineering fees and installation associated with the project.

This total does not include moving the repurposed generator to the Town Hall.

Jaime Mendoza explained the importance of the WTP generator and how its needed to power the plant effectively.

Boyles moved to approve Poggemeyer Design Group to move forward with the engineering process. Koehler seconded.

Roll: Boyles; yes, Berry, yes, Market; no, Koehler; yes, McCann; yes. Motion Carries.

**Fiscal Officer:**

March Report was distributed via email to council and Mayor.

**LEGAL COUNSEL:**

Would request council to enter Executive session for the discussion of pending and imminent court action.

**EXECUTIVE SESSION:**

Boyles moved for council to enter executive session for the discussion of pending and/or imminent litigation. Seconded by Market.

Roll: Boyles; yes, Berry, yes, Market; yes, McCann; yes, Koehler; yes.

Council entered executive session at 11:16 am.

Boyles moved to exit executive session. Seconded by Market.

Roll: Boyles; yes, Market; yes, Berry; yes, Koehler; yes, McCann; yes.

Council exited executive session at 11:35 am.

Mayor Dress discussed the option of one meeting in May. Council set the Regular meeting of May to remain on the 12<sup>th</sup>, at 9:00 AM. There will be no workshop session in May. Fiscal Officer will post accordingly.

Boyles motion to adjourn. Seconded by Berry.

Roll: Voice Vote: all yes. Motion Carries.

Meeting adjourned at 11:37 am.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Date